

Smoking Policy

Adopted	November 2017
Reviewed	October 2018
	October 2019
	October 2020
Next review	October 2021
Owner	Principal Deputy Head

DATE OF REVIEW	AUTHOR	PAGE / PARA	SYNOPSIS OF AMENDMENT
Oct 18	PDH		No amendments
Oct 19	PDH	Page 3 Para 4	Inclusion of: "These prohibitions apply to all pupils at any time during a School trip."
		Page 4 Para 8	Deletion of, "and may be suspended", and replacement by, "and are likely to be suspended."
Oct 20	PDH		No amendments

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1. Introduction

Mount Kelly is committed to the health and safety of its pupils and will take action to safeguard their well-being. As a consequence of this, the School is strongly committed to educating its pupils about the health risks associated with smoking, and to a robust disciplinary response to those who are unable or unwilling to respond to the School's educative and pastoral programme. It acknowledges the importance of its pastoral role in the welfare of young people and through formal education and the School's general ethos, and will seek to provide the support pupils need to avoid the problems associated with smoking.

2. Personal Social and Health Education Curriculum

Education regarding the health risks associated with smoking form part of the PSHE programme in a manner appropriate to the pupil's level of understanding:

- to enable pupils to make healthy, informed decisions by increasing knowledge and understanding, and by challenging attitudes
- to provide accurate and appropriate information

3. Smoking on the School premises

The School is committed to the health and safety of its pupils and members of the community and will take appropriate action to safeguard their well-being:

- No pupil of any age is to bring tobacco in any form into School
- No pupil is to smoke on the School premises
- No pupil is to procure tobacco products on behalf of another pupil

4. Smoking off the School premises

Day pupils may not smoke, in any form, during School hours (08:15 to 18:40 Monday to Friday, and 08:15 – 13:00 on Saturday).

Boarders may not smoke, in any form, whilst under the School's supervision during term-time.

These prohibitions apply to all pupils at any time during a School trip.

5. Vaping

These prohibitions apply also to vaping and any other form of e-cigarette..

6. Procedures

If any member of the staff (academic or support) has suspicions that a pupil has been in contravention of the School Rules regarding smoking they must follow the procedures below.

Rumour of involvement with smoking

- If a member of staff should hear that a pupil or pupils are involved in smoking they should inform the pupil's Hm. The Hm will decide what action is most appropriate. It is essential that no precipitous action is taken which might compromise an investigation, however well-intentioned.

Dealing with pupils who are, or have clearly been, smoking

- The Principal Deputy Head and/or The Deputy Head (Pastoral) should be informed and they, along with the Hm will confer and agree a course of action.

7. Pastoral Support

The School encourages pupils to discuss in confidence with a member of staff or the school counsellor any anxieties they may have about the use of tobacco. Matters brought into counselling by a pupil or his/her parents, in circumstances which are genuine, will be "ring-fenced" from disciplinary sanctions or adverse report, but a pupil who is suspected of unacceptable involvement with tobacco outside this context will face disciplinary action.

Pupils who believe they have a dependency on tobacco, and who in good faith seek the support of the School in breaking this habit, will not be subject to disciplinary action.

8. Sanctions for tobacco use

If any pupil contravenes the stated rules, they will be subject to the following sanctions:

Level 1	SLT warning. Health education literature. Parents informed by Hm.
Level 2	SLT warning and formal letter from Principal Deputy Head to Parents. Saturday detention. Meeting with Principal.
Level 3	Principal's formal warning. Suspension possible.
	<ul style="list-style-type: none">• Thereafter at the Principal's discretion.• Measures will be accelerated for younger pupils.

- Pupils who, being over the age of 18, procure tobacco for the consumption of pupils under the age of 18 are likely to face more serious sanction, and are likely to be suspended.

- Smoking indoors presents a fire hazard which endangers all members of the community. Pupils who are caught smoking, or are known to have been smoking indoors, are likely to be suspended.