



MOUNT
KELLY

Boarding and Day School
Boys and Girls, Aged 4-18

Smoking & Vaping Policy

Reviewed January 2023
Next Review October 2023
Owner Senior Deputy Head

Date of Review	Author	Page / Para	Synopsis of Amendment
Oct 18	PDH		No amendments
Oct 19	PDH	Page 3, Para 4	Inclusion of: "These prohibitions apply to all pupils at any time during a School trip."
		Page 4, Para 8	Deletion of, "and may be suspended", and replacement by, "and are likely to be suspended."
Oct 20	PDH		No amendments
Oct 21	PDH	Throughout	Minor points of formatting and expression
Feb 22	PDH	Para 8	Revisions to disciplinary tariffs.
Mar 22	PDH	Title page	Change from "Smoking Policy" to "Smoking & Vaping Policy", and subsequent changes throughout.
Jan 23	PDH	Page 4	Adjustment of sanctions.
Nov 23	CB	Throughout	Change of title from Prinicpal Deputy Head to Senior Deputy Head

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1. Introduction

Mount Kelly is committed to the health and safety of its pupils and will take action to safeguard their well-being. As a consequence of this, the School is strongly committed to educating its pupils about the health risks associated with smoking and vaping, and to a robust disciplinary response to those who are unable or unwilling to respond to the School's educative and pastoral programme. It acknowledges the importance of its pastoral role in the welfare of young people and through formal education and the School's general ethos, and will seek to provide the support pupils need to avoid the problems associated with smoking and vaping.

2. Personal Social and Health Education Curriculum

Education regarding the health risks associated with smoking and vaping form part of the PSHE programme in a manner appropriate to the pupil's level of understanding:

- to enable pupils to make healthy, informed decisions by increasing knowledge and understanding, and by challenging attitudes
- to provide accurate and appropriate information

3. Smoking and vaping on the School premises

The School is committed to the health and safety of its pupils and members of the community and will take appropriate action to safeguard their well-being:

- No pupil is to bring tobacco or vaping equipment in any form into School
- No pupil is to smoke or vape on the School premises
- No pupil is to procure tobacco or vaping products on behalf of another pupil

These prohibitions apply to any form of e-cigarette.

4. Smoking off the School premises

Day pupils may not smoke or vape, in any form, during School hours (08:15 to 17:40 Monday to Friday, and 8:15 – 13:00 on Saturday).

Boarders may not smoke or vape, in any form, whilst under the School's supervision during term-time.

These prohibitions apply to all pupils at any time during a School trip, and to any form of e-cigarette.

5. Procedures

If any member of the staff (academic or support) has suspicions that a pupil has been in contravention of the School Rules regarding smoking they must follow the procedures below.

Rumour of involvement with smoking or vaping

- If a member of staff should hear that a pupil or pupils are involved in smoking they should inform the pupil's Hm. The Hm will decide what action is most appropriate. It is essential that no precipitous action is taken which might compromise an investigation, however well-intentioned.

Dealing with pupils who are, or have clearly been, smoking or vaping

- The Senior Deputy Head and/or The Deputy Head (Pastoral) should be informed and they, along with the Hm will confer and agree a course of action.

6. Pastoral Support

The School encourages pupils to discuss in confidence with a member of staff or the school counsellor any anxieties they may have about the use of tobacco, vapes or e-cigarettes. Matters brought into counselling by a pupil or his/her parents, in circumstances which are genuine, will be "ring-fenced" from disciplinary sanctions or adverse report, but a pupil who is suspected of unacceptable involvement with tobacco or vaping outside this context will face disciplinary action.

Pupils who believe they have a dependency on tobacco, vaping or any other cigarette substitute or nicotine product, and who in good faith seek the support of the School in breaking this habit, will not be subject to disciplinary action.

7. Sanctions for the use of tobacco, e-cigarettes or vaping products

If any pupil contravenes the stated rules, they will be subject to the following sanctions:

Level 1	Deputy Head's detention and letter from Senior Deputy Head.
Level 2	Formal SLT warning. Deputy Head's Detention. Gating.
Level 3	Meeting with the Principal, and Principal's formal warning. Suspension possible.
	<ul style="list-style-type: none">• Thereafter at the Principal's discretion.• Measures will be accelerated for younger pupils.

- Pupils who procure tobacco, e-cigarettes or vaping equipment for consumption by other pupils are likely to face more serious sanction, and are likely to be suspended. This is particularly the case for older pupils who encourage or facilitate smoking or vaping by younger pupils.
- Smoking indoors presents a particular hazard which endangers all members of the community. Pupils who are caught smoking, or are known to have been smoking indoors, are likely to be suspended.