



MOUNT KELLY

Boarding and Day School
Boys and Girls, Aged 4-18

Grounds person

Reporting to the Head Groundsman the post joins a team of Grounds and Maintenance staff with responsibility for the daily maintenance of the grounds of the Mount Kelly site, including outdoor sports pitches, athletics tracks, facilities and equipment for track and field events, also the general maintenance of the grounds, grass areas, planted areas, litter clearance and cleaning of facilities.

Duties and Responsibilities

- Assist with proper care, maintenance and improvement of all sports turf and grassed areas, gardens, boundaries and boarders (including planting of bulbs, shrubs and bedding plants as required) throughout the Mount Kelly sites.
- Maintain pitches to include cutting grass, spiking, daily inspections, divot filling and maintenance of markings
- Lay out pitches, which involves measuring out and marking new lines
- Carry out renovations to pitches by dressing, over seeding and fertilising
- Provide and maintain garden displays around the sites including ports and hanging baskets.
- Assist with removal of litter/debris/leaves from hard surface areas of the school
- Ensure the efficient maintenance and availability of all physical resources, equipment, materials (particularly machinery), property, structures, surfaces and landscape
- Be a competent user of relevant machinery including tractor/mower, scrub cutter, strimmer, hedge cutter
- Drive vehicles and equipment as required for garden maintenance operations
- Fully knowledgeable of all relevant Health and Safety regulations
- Promote and by example ensure safe working practices at all times
- Possess thorough understanding of regulations relating to chemicals and dangerous substances
- Attend training courses as requested
- Undertake other duties from time to time as requested by the Head Groundsman or Site Supervisor.

Additional

- Mount Kelly is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment, and behave accordingly. Although there is no direct responsibility for children, this role will involve daily contact with pupils.

Personal Specification

Skills and Knowledge	<ul style="list-style-type: none">• Extensive grounds-management experience which must include rugby and cricket grounds/pitches• Knowledge of maintaining grounds to high standards• Ability to take direction but also work on own initiative• Knowledge/competence in the use of pesticides and other chemicals• Extensive grounds-management experience which must include rugby and cricket grounds/pitches• The ability to communicate appropriately with staff/parents pupils/dignitaries and other visitors• Appropriate Health & Safety knowledge and qualifications
Qualifications/ Experience	<ul style="list-style-type: none">• Experience of working in a grounds maintenance environment• Experience of grass cutting and general grounds maintenance• Good level of literacy and numeracy• Knowledge of Health and Safety legislation• NVQ Level 2 in Amenity Horticulture (Sports Turf Management) is desirable• Good level of literacy, numeracy and ICT competence• Ability to prepare top quality playing surfaces.• Able to work to deadlines.• Ability to motivate and communicate effectively
Other Requirements	<ul style="list-style-type: none">• Satisfactorily meeting the schools employment checks – Disclosure and Barring Service (DBS) check, references, qualifications and legal entitlement to work in the UK

The Job Description provides a guide to and general description of the duties and responsibilities of the role and may be amended. It is not exhaustive and the post holder should be willing to undertake any other related tasks, as may be reasonably required.

The post-holder should be aligned with the School's values:

COMPASSION

Empathy Tolerance Kindness

We treat others with compassion; demonstrating empathy, tolerance and kindness in all that we do

COURAGE

Determination Resilience Grit

We act with courage; demonstrating determination, resilience and grit in the face of both opportunity and challenge and always striving to learn through life's journey

HUMILITY

Modesty Gratitude Selflessness

We behave with humility; we are modest in our success, grateful for our blessings and selfless in the way that we share them

RESPECT

Courtesy Service Consideration

We value and respect every person equally; always seeking to serve those around us and treating all with courtesy and consideration

COMMITMENT

Dedication Loyalty Endurance

We demonstrate commitment to our School and to those around us, making the most of opportunities available; we are dedicated, loyal and always endure through to the end

INTEGRITY

Honesty Decency Morality

We value integrity above all; we are honest with ourselves and others, conducting our lives with decency whilst striving for the highest moral standards

Mount Kelly is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post-holder will be engaged in regulated activity with children and has a duty to protect the welfare of children. Child protection training is a statutory requirement in order to provide proper care to vulnerable pupils and be able to implement safe working practices.